

Welcome...

We are looking forward to see you from 20 April to 28 April in Sarajevo, Bosnia an Herzegovina.



But before you come in the town of warm souls, there is still a lot to do. To make this project successful and in wish to help you, we prepared this information guide. Here you can find all important informations you need for your preparation. ☺

**Key Action 6,
Evaluation seminar, sustainability and networking**

„Volunteering connecting communities“

INFO ABOUT PROJECT:

Volunteering connecting communities (VCC) is a project which involve 500 youth workers, 5 organizations and over 2500 young people (members/activists/young people of whole consortium) to get empowered through information and concrete tools in volunteerism and inclusion topic in local and international level. All partners will get equally involved and share responsibilities and tasks in series of activities planned in local and international level regarding preparation, implementation and dissemination of the results. This project aims at increasing youth potential in civic education and especially volunteerism topic through capacity building actions targeting youth workers who work with young people with fewer opportunities in local and European level. The project aims as well to increase the quality of youth work through exchanging of experiences and building up sustainable partnership among partners of the consortium and other NGO-s and institutions in respective countries.

The activities of the project will consist on different Meetings, info sessions, seminars, training. In international projects, the methodology of the project will be mainly based in non formal education approach. Concrete methods to be used are: brainstorming, role plays, simulation exercises, debate, open group discussion, questions and answers, theatre, buzz groups, presentation of short videos, collage, creative workshops etc.

The objectives:

- Promote volunteerism as an added value of the European societies and a form of active participation targeting youth with fewer opportunities
- Improve competencies of Youth workers in training approach in order to add quality to youth work
- Improving quality of information exchange through peer to peer education especially working with young people with fewer opportunities
- Share the best practices and know-how among the consortium
- Equip participants with expertise on effective and efficient volunteer management programs tailored for the community needs
- Promote Erasmus + among networks in Western Balkans and Europe
- Forster a stronger partnership among the selected partners that shall establish closer cooperation bridges for the long term
- To boost the creation and development of innovative projects/modules and activities in youth field focused in young people with fewer opportunities
- Present the Structured Volunteerism Technique as innovative and add quality in youth work

Activity 6. 20-28 April 2021, Sarajevo, B&H. Seminar on networking, sustainability of volunteer centers and volunteer activities

INFO ABOUT ACTIVITY:

The sixth activity within this project is a seminar that will be held in Sarajevo for a period of nine days. The seminar will be attended by 20 participants. The theme of the seminar will be networking, sustainability of volunteer centers and volunteer activities. The beginning or the first day is planned arrival of all the participants, their accommodation in the hotel and other accompanying activities. On the second day, the participants will get to know each other, the presented teams, the organization and the presented project goals, the expected results of the seminar will be organized. At the end of the day it is planned to organize a reflection on which to talk about the hotel, accommodation, food and other organizational details. The third day is foreseen activities on interconnection and exchange of experiences. During the third day, local activities carried out by volunteer hubs will also be presented. At the end of the day there is a reflection. On the fourth day, the presentation of activities carried out at the local level is foreseen. During this day, it is planned to organize a presentation of lessons learned. Within this activity, participants will discuss the challenges they encountered, what they learned through local activities, and the like. A reflection is planned at the end of the day. The fifth day will be done on the evaluation of the project by the individual phases of the project. First, the project cycle, team and resources will be evaluated. After that, the evaluation of activities at the local level will be done, and the evaluation of mobility activities. Also, during this day, a workshop will be organized in which participants will be able to discuss the challenges that they expect in continuing their work and working together. Afterwards, the reflection is planned. The sixth day is foreseen for considering the sustainability of project activities, as well as the presentation of the ERASMUS + project, or the volunteer

opportunities provided through this program. The seventh day will be working on future projects, discovering common opportunities for projects, and working on the sustainability of project results. Also, during this day, participants will be able to participate in the development of their Youth Pass certificates. On the eighth day DEOR concept will be presented to the participants and the final evaluation of the project will be done. On the ninth day, the participants' departure and the official closing of the seminar is planned.

REIMBURSEMENT:

Reimbursement limits per country, we will receive a certain amount of money for this purpose, by regarding Erasmus+ Program rules we need to follow certain administrative procedures.

Save your original tickets and receipts, invoices and all related documents, because you can only get reimbursement for costs of which you can prove the amounts with original tickets and receipts. Only the amount written on the ticket will be reimburse.

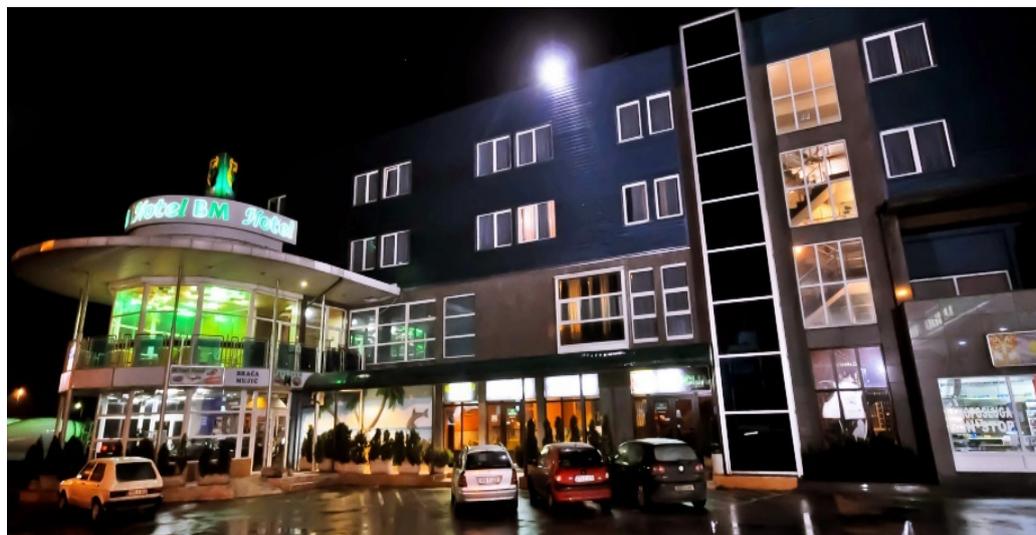
| COUNTRY | NAME OF ORGANIZATION | NUMBER OF PARTICIPANTS | TRAVEL COST (EUR) |
|--|----------------------|------------------------|----------------------|
|  Albania | BBA | 5 youth workers | 180 per participant, |
|  Macedonia | VCS | 5 youth workers | 180 per participant, |
|  Romania | Asociatia Allons-y | 5 youth workers | 180 per participant, |
|  Serbia | IUVENTA | 4 youth workers | 180 per participant, |

WHAT TO BRING?

- Ideas, motivation and smile ☺
- Warm clothes (it may rain and windy)
- Sunglasses (it may sunny)
- Personal medication
- Bring something what represents your country for intercultural nights. Food, drinks, music, dance and material to represent country you are coming from.
- Don't forget to bring informations about your organizations

ACCOMODATION:

- Arrival day is the **20 April** and Departure day is the **28 April**.
- Accommodation will be located in "Braca Mujic" hotel- Sarajevo (<http://hotelibm.com/hbm/>)



- All participants will be accommodated in shared bedrooms (2, 3). In the room there is a toilet, bathroom, TV, towel, hair-dryer and air-conditioner .
- Please bring your own Slipper/sandal and there is free wifi-connection on the venue.

TRANSPORTATION:

We will organize transportation from airport, train and bus station.

Before your trip, or during the trip, you have to contact us, and let us know in what time you will come here, so that we can organize transportation.

DIRECTOR:
Belmin Debelac
Email: belmin.debelac@gmail.com
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Most important!

The activity will be held under restriction measures (usage of masks, distance etc) to ensure the safety of all participants.

EMERGENCY PHONE NUMBERS

Police: 112

Fire department: 123

Ambulance: 124

